

# **Management**

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## I. Introduction.

- A. The number of experts for management rapidly diminishes as the ministry expands.
- B. There are organizational challenges, cultural challenges, interpretive challenges and many more.
- C. New applications and new techniques are constantly needed.
- D. Management is getting things done through people.

## II. Planning.

- A. You have planned when there exists a clear statement of objectives and a workable program for their accomplishment.
- B. You have organized when each person knows who is responsible for what.
- C. You are leading when the decisions you ought to make are being made when they ought to be made and are being carried out.
- D. You have evaluated when you have compared where you are with where you should be and analyzed the results.
- E. The Bible does not give a clear outline of what the church should be.

## III. Life management.

- A. The management of people is an art not a science.
  - 1. This requires balance.
  - 2. This requires rhythm.
- B. Management begins with God.
  - 1. Everyone needs a philosophy of life, the family and work.
  - 2. The big question is who you are going to live your life for, with and in.
  - 3. All areas of life interrelate.

4. If a man does not know how to manage his own household, how can he manage the house of God?

C. One must ebb and flow for good organization.

D. Physical, spiritual and emotional needs need to be managed.

E. Management is a matter of priorities.

1. Managing priorities and planning helps one to know when to do what ahead of time.

2. It is wise to schedule work in a half day so that one can handle surprise needs that come up. Having a priority list is better than a tight schedule. The former allows for flexibility.

IV. Discussion.

V. Evaluating.

A. Review where you are.

B. Compare where you should be.

C. Analyze the differences.

D. Correct.

E. Plan again.

**Application questions**

1. What are the essentials of planning? How would you describe each of these?

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2. How is it that life management is an “art?”

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3. What are your priorities? Write a “job description” that helps you to focus on the most important needs of your life.

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